



REQUEST FOR PROPOSAL

Supply, installation and commissioning of a 30 - 40 kVA Generator for the Bank of Mauritius Rodrigues office

12 September 2025

1. The Bank of Mauritius (Bank) invites bid from suitably qualified firm for the Supply, Installation, Testing and Commissioning of one (1) Standby Power Generator complete with a marine rated canopy and automatic changeover switch for its Rodrigues Office situate at Port-Mathurin, Rodrigues (herein after referred to as the "Project"). The capacity of the generator will be in the range of 30 to 40 kVA. The Specifications/Scope of Work are more fully described in Section 1 – Scope of Work and Terms and Conditions of the Request for Proposal (RFP).
2. The Project also involves the decommissioning of the existing Cummins Generator by the Successful Bidder and its physical removal from its current location and retiring or dismantling of the equipment in a safe, compliant and environmentally responsible way.
3. Prospective bidders are requested to contact the Procurement Section of the Bank - procurement@bom.mu by e-mail for obtaining a complete set of the RFP document. In the request, the prospective bidder shall disclose the name of the Company and that of the requester.
4. A Pre-bid meeting shall be held on **Saturday 27 September 2025 at 09.30hrs at Bank of Mauritius, Rodrigues Office located at Max Lucchesi Street Cliderex Building Port Mathurin, Rodrigues** for prospective bidders to take cognizance of the scope of work and view the premises. Prospective bidders are requested to confirm their attendance by emailing procurement@bom.mu not later than **23 September 2025**.
5. Bids should be in accordance with the requirements stipulated in Section 1 Scope of Work and Terms and Conditions of the Request for Proposal (RFP) and conform to the following conditions:
 - (a) Prices should be quoted in Mauritian Rupees.
 - (b) Proposals should be inclusive of all charges, taxes, freight etc.
 - (c) Late submission of bids will not be accepted.
 - (d) Bids not conforming to the specifications and failing to provide the required details shall be rejected.
 - (e) The Bids shall remain valid for a period of **one hundred and fifty (150) days from the closing date**.
6. The Bank may, during the evaluation period, request such additional information as it may require from Bidders.

7. ELECTRONIC SUBMISSION OF BIDS

- (i) Bids shall be sent electronically, by email, from the email address of the authorised signatory of the bidder to tender.committee@bom.mu by 15.00hrs (local time) on **10 October 2025, at latest**.
- (ii) Queries, if any, shall be addressed to the Chairperson - Tender Committee at the following email address: tender.committee@bom.mu by **2 October 2025**. Responses to queries shall be published on the Bank's website by **7 October 2025**.
- (iii) The bids must be submitted as an attachment in the email sent by the authorised signatory. The name of the electronic file must be **"Supply, installation, testing and Commissioning of a 30 - 40 kVA Generator for the Bank of Mauritius Rodrigues Office."**
- (iv) The electronic documents should be encrypted with a strong password before being sent by email.
- (v) Encryption procedures:
 - a. Open the document (Word, PDF, or ZIP).
 - b. Apply encryption: i. For Word/PDF: Go to File > Protect Document > Encrypt with Password.
ii. For ZIP: Use a secure compression tool and enable encryption.
 - c. Use a strong password (min. 8 characters, mix of letters, numbers, symbols).
 - d. Save the encrypted document securely.
 - e. Send the password in a separate email from the document submission.
 - f. Do not include the password in the document or submission email.
 - g. Attach the encrypted document to the designated email.
 - h. Confirm submission and notify the recipient of the password separately.

Failure to comply with the above submission formats may entail rejection of the bid.

- 8. The Bank reserves the right to accept or reject any bid and to annul the bidding exercise and reject all bids without thereby incurring any liability to any bidder or any obligation to inform bidders of the grounds of its action.